

**BOARD MINUTES**  
**THEATER WEST**  
**NOVEMBER 15, 2022**

The regular meeting of the Board of Directors was called to order at 9:30 am in the home of the president, Steve Johnsen.

**PRESENT:** Steve Johnsen, Tom Stratton, Peggy Robbins, Don Hehman, Fran DeWell, Vicky Johnsen, Vicki Baker and Marion Mosley.

**MINUTES:** The minutes of the previous meeting held on October 11, 2022, were approved as distributed.

**FINANCIALS:** Treasurer, Deb King was not able to be present.

**PROGRAM:** Marion Mosley has scheduled the Willow Canyon High School to perform parts of The Odd Couple Female Version in January and will be sending waivers to the director. Judy Ross is looking at a two-person skit for February. Directors have not been identified for March or April.

**PUBLICITY:** Bookmarks have been reordered and the bulletin board for Males Order Brides will be put up this week. A poster will be designed to place in the display case at the library.

**MEMBERSHIP:** The current membership stands at 312. The committee will be sending directories to members who do not have emails. Groupworks still list 43 who are not members which Fran will delete. Don and Fran still need 138 forms filled out in order to have 100%. If members would like a hard copy of the roster a request will need to be made of the committee. Fran moved approval of charging \$1.00 per copy if a member would like a printed roster.

**MOTION FAILED**

**THEATER COUNCIL:** Steve requested Tom and Vicky B attend the meeting on November 21, 2022.

**COMP TICKET UPDATE:** Steve informed the board that comp tickets are not allowed according to the bylaws.

**THEATER LIGHTING ISSUES:** There are four (4) movable spotlights. Three of those lights do not work. Steve has asked the Rec Center to replace all (4) for a cost of \$12,000. The Rec Center will come back with a bid for separate spotlights.

**BANQUET TICKET SALES:** Between the Theater and Westernaires 180 tickets have been sold.

**UNFINISHED BUSINESS: NONE**

**NEW BUSINESS:**

A lesson on using a QR code will be given to the membership so they can download the playbill for each play.

After discussing pros and cons of providing playbills to the audience during stage plays, Vicki Baker moved to reinforce the boards position on not printing playbills.

**MOTION APPROVED**

Rehearsal space is needed for the variety show. The Presbyterian Church can be available. It was suggested that the theater give a \$50 per use donation to the church for allowing us the use of their hall.

By **GENERAL CONSENT**, \$50 per use will be given to the church as our thank you.

Acting Classes: Robert Bubon gave a presentation and answered questions about teaching acting and directing classes to those who may be interested. Robert owned an actors theater for 10years and has directed or been a part of 114 shows. Robert uses the Meisner method of teaching. Robert will make a presentation to the membership at the general meeting.

Website: Jamie Bubon will handle the website now and is currently working on a domain name.

The need for policies and procedures was discussed. Peggy, Fran and Vicky will head the committee to begin putting them together for the board.

Patti Thomas will retire the first of the year and will be given flowers and a deep thank you and sincere appreciation from the membership. Vicki Baker and Vicky Johnson will give Patti flowers at the December luncheon. Tia Johnson will become the Theater House Manager.

**ANNOUNCEMENTS:** Pam Harriman has requested more seamstresses.

The meeting adjourned at 11:23 am.

Peggy Robbins  
Secretary